

IQAC Composition- 2022-2023

Management Representative	Smt. Sumathi Krishnaprasad Secretary and Managing Trustee
Chairman	Dr.N.Rajeswari , Principal
Coordinator	Dr.M.Kalavathi - Associate Professor of Commerce
Members:	Dr.R.Angel Joy, Associate Professor of Mathematics Dr.C.Pushpalatha, Associate Professor of Commerce Mrs.S.Shobana, Associate Professor of Computer Science Mrs.PL.Amirtham, Assistant Professor of BBA(CA) Dr.B.Kavitha, Assistant Professor of Physics Mrs.P. Kavitha, Librarian Dr.E.Vaishnavi, Assistant Professor of Chemistry Dr.K.Deepa, Assistant Professor of English Dr.B.Rajalakshmi, Assistant Professor of History
Industrial Expert:	1. Dr. C. Anandharamakrishnan Director Indian Institute of Food Processing Technology Ministry of Food Processing Industries, Government of India Pudukkottai Road, Thanjavur - 613 005. Tel: +91 4362 22667 2. Mr. N. Sampathkumar DGM Training and Career Advancement Roots Industries India Limited, RKG Industrial Estate Sanganoor road, Ganapathy Coimbatore- 641006 sampath_kn@yahoo.com sampath@roots.co.in 9994343303
External Experts:	1. Dr. N. Ponpandian, Professor and Head Department of Nanoscience and Technology Bharathiar University, Coimbatore Mobile: +91-9443552271 e-mail: ponpandian@buc.edu.in

2. Prof. E. Ramganesh
Department of Educational Technology & Director,
Institute for Entrepreneurship and Career Development
Director, Deen Dayal Upadhyaya KAUSHAL Kendra
Bharathidasan University Tiruchirappalli
Mobile: +91 94430-85415
e-mail: dreramganesh@bdu.ac.in

3. Dr.J.Balavijayalakshmi
Assistant Professor of Physics
PSGR Krishnammal College for Women, Coimbatore
9362236778
e-mail: balavijayalakshmi@psgrkcw.ac.in

Member – One Senior from Administrative Office

Mrs.R.Subathra
Superintendent - Accounts

Student Members: 1. J.Sri Vaishnavi, Research Scholar, English (FT)
9788999799
2. R. Priyadharshini, Research Scholar, Commerce (FT)
9585531991

Alumni Members: 1. Mrs. M. Sumathi,
Database Analyst, Peak Point Technologies,
USA (Former)
sumathisaba55@gmail.com
9688322484
2. Dr.C.Radha Priya,
Lecturer,
Department of Business Studies,
University of Technology and Applied Sciences-Al Mussannah,
Sultanate of Oman
+919994406374

Minutes of IQAC Meeting - I

1st August, 2022

Time: 3:30 pm.

Agenda:-

- * IQAC Action plan for the Academic Year 2022-2023
- * Action plan and Action taken report of departments
- * Student Induction Programme
- * Work load and Time table
- * New Programmes Introduced
- * Curriculum feedback report
- * Student satisfaction survey report.
- * National Education Policy Team
- * Submission of AQAR
- * Allotment of convenors and members for committees and clubs.
- * GAP Analysis

Minutes of the Meeting:

The following matters were discussed:

- * IQAC Action plan for the academic year 22-23 and Criterion managers were decided.
- * Collected and compiled the Action plan for the Academic Year 2022-2023 and the Action taken report for the academic year 2021-2022 of all departments and clubs.
- * It was decided to organize student Induction programme for the freshers from 04.08.2022 to 13.08.2022.
- * Work load and Time table collected from all the departments and verified.
- * New Programmes Initiated for the academic year 2022-2023:-
 1. B.Com (Professional Accounting)
 2. Ph.D (Mathematics).
- * Curriculum feedback from all stakeholders collected and compiled.
- * Online student satisfaction survey conducted and analysed.

- * For Effective Implementation of NEP 2020/SEP, a task force was setup.
- * AQAR for the academic year 2020-2021 to be submitted in August.
- * Convenors and members for various clubs and committees for the academic Year 2022-2023 were allotted.
- * GAP Analysis report on quality benchmarks for various academic and administrative activities of the institution submitted to the management.

Kelvin Chui

IQAC co-ordinator

Rajeswari N
Principal

Members:-

Dr. R. Angel Joy

Dr. C. Pushpalatha

Mrs. S. Shobana

Mrs. P. Amirtham

Dr. B. Karitha

Mrs. P. Karitha

Dr. F. Vaishnavi

Dr. K. Deepa

Dr. B. Rajalakshmi

R. Angel Joy
Chm

S. Shobana

P. Amirtham

B. Karitha

P. Karitha

F. Vaishnavi

K. Deepa

B. Rajalakshmi

Action taken for IQAC Meeting - 1

1. Action plan of all departments collected & compiled.
2. Student Induction programme organised from 4.8.2022 to 13.8.2022.
3. New Programmes (1) B.Com (Professional Accounting) (2) Ph.D [Mathematics] introduced for this academic year.
4. Feedback from all stakeholders collected, analysed & report submitted to Management.
5. AQAR for 2020-2021 submitted on 01.09.2022.

Kelishwini

IQAC Co-ordinator.

Minutes of IQAC Meeting - 2

5th September, 2022

Time: 3.30pm.

Agenda:-

- * AQAR 2021-2022
- * Mentor-Mentee Meetings
- * Faculty Induction Programme
- * Peer Evaluation for New faculty
- * Initiatives taken to increase MoU's and Research activities.
- * Feedback report submission
- * Improve learner-centric Environment.

Minutes of the Meeting:-

The following matters were discussed:

- * Data collection for AQAR 2021-2022 initiated.
- * Mentor-Mentee list from all the departments were received and dates announced for conducting the Mentor-Mentee Meetings
- * It was decided to Organise Faculty Induction Programme on 23.09.2022.
- * IQAC decided the team and list of new faculty for conducting Peer Evaluation.
- * Departments were instructed to establish MoU's with Institutes of National repute and Industries.
- * Faculty members were motivated to prepare Quality research proposals.
- * Curriculum feedback report finalized and submitted
- * Initiatives taken to Increase experiential and Participative teaching & learning with use of ICT Tools.

Kalevathi

IQAC co-ordinator

Rajiswari N.

Principal

Members:-

Dr. R. Angel Joy

R. Angel Joy

Dr. C. Pushpalatha

C. Pushpalatha

Mrs. S. Shobana

S. Shobana

Mrs. P. Amirtham

P. Amirtham

Dr. B. Karitha

B. Karitha

Mrs. P. Karitha

P. Karitha

Dr. E. Vaishnavi

E. Vaishnavi

Dr. K. Deepa

K. Deepa

Dr. B. Rajalakshmi

B. Rajalakshmi

Action taken for IQAC Meeting - 2

1. AQAR 2021-2022 data collection initiated from 6th September 2022.
2. Sum of Rs. 30,000 sanctioned by NAAC on 13.09.2022 for the NAAC Sponsored IQAC Meeting conducted on 27.06.2022 & 28.06.2022 and credited to Principal's Account.
3. Mentor-Mentee list received from all departments & Meeting dates informed.
4. Faculty Induction Programme organised on 28.9.2022.
5. Peer Evaluation for new faculty started on 12.9.2022.

Kelavathi

IQAC - Co-ordinator.

Minutes of IQAC Meeting - 3

10th October, 2022

Time: 2.30 pm

Agenda:-

- * FDP Programmes to be Organized
- * Conduct Remedial coaching
- * NIRF Registration
- * Streamlined Extension activities
- * ITC/ED cell activities

Minutes of the Meeting:

The following matters were discussed:

- * To Organize need based and skill oriented Faculty development programmes.
- * Faculty members are instructed to conduct special classes for slow learners & late admission.
- * Initiatives taken to Register in NIRF Portal
- * Meeting organised for faculty incharge of extension activities.
- * Measures taken to improve the activities of Institution Innovation council & ED cell.

Kalechchi

IQAC co-ordinator

Rajawari N.
Principal

Members:-

Dr. R. Angel Joy
Dr. C. Pushpalatha
Mrs. S. Shobana
Mrs. P. Amirtham
Dr. B. Karitha
Mrs. P. Karitha
Dr. E. Vaishnavi
Dr. K. Deepa
Dr. B. Rajalakshmi

R. Angel Joy
Cm

S. Shobana

P. Amirtham

B. Karitha

P. Karitha

E. Vaishnavi

K. Deepa

B. Rajalakshmi



Action taken for IQAC Meeting - 3

1. Remedial student list & Timetable Prepared.
2. Registered in NIRF Portal on
3. Meeting Organised on 19.10.2022 to streamline Extension activities.
4. Meeting Organised on 20.10.2022 with the members to strengthen the activities of ITC & ED cell.

Kalish

IQAC Co-ordinator.

Minutes of IQAC Meeting - 4

9th November, 2022

Time: 2.30 pm

Agenda:-

- * Proposal to NAAC to organise seminar
- * Conduct curriculum feedback
- * Upload in AISHE
- * AQAR compilation
- * Alumni Meeting

Minutes of the Meeting:

The following matters were discussed:

- * IQAC planned to organise Seminar on Quality Initiatives in HEI and proposal sent to NAAC
- * Curriculum feedback for students conducted online
- * Initiatives taken for uploading data in AISHE Portal
- * AQAR 2021-2022 data compiled
- * Departments are instructed to conduct Alumni Meeting

Kalekshi

IQAC Co-ordinator

Rajawari. A.
Principal

Members:-

Dr. R. Angel Joy

Dr. C. Pushpalatha

Mrs. S. Shobana

Mrs. P. Amirtham

Dr. B. Karitha

Mrs. P. Karitha

Dr. E. Vaishnavi

Dr. K. Deepa

Dr. B. Rajalakshmi

R. Angel Joy

C.M.

S. Shobana

P. Amirtham

B. Karitha

P. Karitha

E. Vaishnavi

K. Deepa

B. Rajalakshmi

Action taken for IQAC Meeting - 4

1. IQAC Nonfunded seminar proposal submitted to NAAC.
2. Curriculum feedback for odd semester collected, and analysed.

Kalishri

IQAC Co-ordinator.

Minutes of IQAC Meeting - 5

21st December 2022

Time: 2.30 pm

Agenda:-

- * NIRF Data collection
- * AQAR Updation
- * Timetable and Workload for Even semester
- * Preparation of E-content & Research Articles.

Minutes of the Meeting :

The following matters were discussed

- * NIRF data for the academic year 2022-2023 was collected from the respective departments.
- * AQAR data entered in the NAAC Website.
- * Even semester Timetable and Workload for the academic Year 2022-2023 collected from all departments and reviewed.
- * Faculty members are asked to prepare teaching content using ICT Tools for their respective courses and encouraged to publish quality articles in SCI/Scopus/WOB/UGC Carelist Journals.

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IQAC Co-ordinator

[Signature]
Principal

Members:

Dr. R. Angel Joy
Dr. C. Pushpalatha
Mrs. S. Shobana
Mrs. P. Amirtham
Dr. B. Karitha
Mrs. P. Karitha
Dr. E. Vaishnavi
Dr. K. Deepa
Dr. B. Rajalakshmi

[Signature]
R. Angel Joy
C. Pushpalatha
S. Shobana
P. Amirtham
B. Karitha
P. Karitha
E. Vaishnavi
K. Deepa
B. Rajalakshmi

Action taken for IQAC Meeting - 5

1. NIRF data for the academic year 2022-2023 collected and uploaded on
2. AQAR data uploaded on the website
3. For the academic year 2022-2023, even semester timetable collected & reviewed.
4. Faculty members are asked to prepare teaching content using ICT Tools & to publish articles in SCI / Scopus / WoB / UGC caretlist, in the faculty meet.

Kuldeep

IQAC Co-ordinator.

Minutes Of IQAC Meeting - 6

10th January 2023

Time: 2.30 pm.

Agenda:-

- * To conduct ISO Audit
- * Conduct of Remedial coaching
- * NIRF data submission
- * Intensify Extension activities
- * Initiatives for Green Environment
- * ED cell Activities.

Minutes of the Meeting:

The following matters were discussed

- * Planned to conduct ISO Audit in the month of February.
- * All departments are asked to identify slow learners and Plan a schedule for remedial coaching.
- * NIRF data for the academic Year 2022-2023 uploaded and submitted.
- * All departments are asked to involve in Extension activities in association with NGO's regarding state/ Central Government schemes.
- * Under Part IV - Environmental studies, Students are given Practical training to plant samplings/seeds of fruits & vegetables.
- * ED cell activities are conducted for 30 hours is planned.

Kalavathi

IQAC co-ordinator

Rajiswari N
Principal 10.1.23

Members :-

Dr. A. Angel Joy

Dr. C. Pushpalatha

Mrs. S. Shobana

Mrs. P. Amirtham

Dr. B. Karitha

Mrs. P. Karitha

Dr. E. Vaishnavi

Dr. K. Deepa

Dr. B. Rajalakshmi

Action taken for IQAC Meeting - 6

1. AISHE Portal on 19.01.2023 uploaded for the academic year 2021-2022.
2. ISO Audit dates conformed.
3. Instructions to the faculty members to prepare schedule for remedial coaching.
4. NIRF data submitted on
5. Streamlined the extension activities of all departments.
6. Samplings were planted by students.
7. ED cell activities - started and completed between 29.1.2023 to 5.2.2023.

Kalavathi

IQAC Co-ordinator.

Minutes of IQAC Meeting - 7

2nd February 2023.

Time: 2.30 pm.

Agenda:-

- * To conduct ISO Audit
- * To conduct Academic & Administrative Audit
- * AQAR Finetuning
- * Peer Evaluation for new faculty.
- * Mentor-Mentee Meetings
- * Strengthen Placement.

Minutes of the Meeting:-

The following matters were discussed

- * Planned to conduct ISO Internal Audit on 15th February and External Audit 21st February 2023.
- * Planned to conduct Academic and Administrative Audit in March 2023.
- * Based on the suggestions of the management AQAR 2021-2022 is finetuned.
- * As Quality Improvement IQAC planned to conduct Peer Evaluation for the newly recruited faculty with the help of senior faculty members.
- * Departments were instructed to conduct Mentor-Mentee Meetings.
- * Advised the career guidance and counselling cell to identify and invite companies of higher repute to enhance placement enrollment.

Signature

IQAC co-ordinator

Members: Dr. R. Angel Joy

Dr. C. Pushpalatha

Mrs. S. Shebana

Mrs. P. Amirtham

Dr. B. Karitha

Rajeswari

Principal

Mrs. P. Karitha

Dr. E. Valdmur

Dr. K. Deepa

Dr. B. Rajalakshmi

Action taken for IQAC Meeting - 7

- ① ISO Audit conducted on 21.02.2023
- ② Academic & Administrative audit dates conformed.
- ③ Peer Evaluation for new faculty conducted.

Kalishni

IQAC Co-ordinator

Minutes of IQAC Meeting - 8

6th March 2023

Time: 2.30 pm

Agenda:

- * Conduct BOS
- * Strengthen Placement
- * CAS regarding
- * Organise IQAC - Seminar
- * Celebrate Women's Day.

Minutes of the Meeting :-

The following matters were discussed

- * The departments are asked to plan for the Board of studies meeting in the month of April by deramping the current syllabus for both UG and PG.
- * To increase the Placement enrollment, the career guidance and counselling cell is requested to identify new MNC's and invite them to the college campus.
- * The Faculty members are instructed to adhere to the rules and regulations of the Career Advancement Scheme for their Promotion.
- * The topic for the IQACs has been chosen as "Building Teacher Competencies for Transformative Quality Education" on 12th & 13th of April 2023.
- * It was planned to celebrate International Women's day by conducting cultural competitions along with special invitee Padma Shri Awardee Ms. Anitha Paldevari from March 8th to 10th March 2023.

R. Angel Joy

IQAC Co-ordinator i/c

Rajasekuri D

6/3/23

Principal

Members: Dr. R. Angel Joy

R. Angel Joy

Mrs. P. Karitha

Dr. C. Pushpalatha

Dr. E. Vaishnavi

Mrs. S. Shobana

Dr. K. Deepa

Mrs. P. Amirtham

Dr. B. Rajalakshmi

Dr. B. Karitha

Action taken for IQAC Meeting - 8

- ① IQAC decided the seminar topic "Building Teacher Competencies for Transformative Quality Education" on 12th & 13th April 2023.
- ② International Women's day celebrated on 8th to 10th March 2023.

Kalavathi

IQAC Co-ordinator.

Minutes of IQAC Meeting - 9

5th April 2023

Time: 2.30 pm.

Agenda:

- * Conduct of BOS
- * Conduct of IQAC Seminar
- * Conduct of Academic and Administrative Audit and IQAC Annual Meeting
- * Conduct of curriculum feedback and Programme exit survey
- * Preparation for Media ranking.

Minutes of the Meeting:

The following matters were discussed

- * Planned to revamp syllabi for both UG and PG by adopting 75% of TANCHE syllabi
- * IQAC decided to conduct the Two days Virtual Seminar on 12th and 13th of April 2023 with six resource persons of high repute.
- * Decided to conduct Academic and Administrative Audit and IQAC Annual meeting in the month of May 2023.
- * Course exit survey for all courses in the even semester of all UG and PG & the Programme exit survey for all final year UG & PG students were conducted through the LMS - CAMU at the end of April.
- * Departments were motivated to apply for discipline wise Media Ranking

R. Angel Joy
IQAC co-ordinator/c

Members:-

Dr. R. Angel Joy
Dr. C. Pushpalatha
Mrs. S. Shobana
Mrs. P. Amirtham
Dr. B. Karitha

Rajeswari N
5.4.23

Principal

Mrs. P. Karitha
Dr. F. Vaishnavi
Dr. K. Deepa
Dr. B. Rajalakshmi

Action taken for IQAC Meeting - 9

- ① Two days Virtual seminar "Building Teacher Competencies from Transformative Quality Education" on 12th & 13th April 2023 was organised by IQAC.
- ② Course Exit survey & students satisfaction survey was conducted for the academic year 2022-2023.

Y. Kishore

IQAC Co-ordinator.

Minutes of IQAC Meeting - 10

10th May 2023

Time: 2:30 pm

Agenda:

- * TANCHE Syllabi
- * Conduct of Autonomous Audit and Academic & Administrative Audit, IQAC Annual Meeting with External Experts.
- * Preparation IQAC News Letter.

Minutes of the Meeting:

The following matters were discussed

- * As per the parent university norms, TANCHE Syllabi is to be adopted from the academic Year 2024-2025 onwards.
- * Planned to conduct Autonomous Audit and Academic & Administrative Audit on 15.05.2023
- * Planned to conduct IQAC Annual meeting for 2022-23 with the external experts on 15.05.2023 at 3 pm in the hybrid mode.
- * Planned to collect the content for the IQAC newsletter 2022-2023

R. Angel Joy

IQAC Co-ordinator i/c

Rajivari
10.5.23
Principal

Members: Dr. R. Angel Joy R. Angel Joy
Dr. C. Pushpalatha C. Pushpalatha
Mrs. S. Shobana S. Shobana
Mrs. R. Anitham R. Anitham
Dr. B. Karitha B. Karitha
Mrs. P. Karitha P. Karitha
Dr. E. Vaishnavi E. Vaishnavi
Dr. K. Deepa K. Deepa
Dr. B. Rajalakshmi B. Rajalakshmi

Action taken for IQAC Meeting - 10

① Autonomous Peer Team Audit for the Academic Year 2022-2023 was conducted on 15.05.2023 - AN were the Audit members:-

1. Dr. N. Ponpandian
Professor and Head,
Department of Nanoscience and Technology
Bharathiar University, Coimbatore.

N. Ponpandian
15/5/23

2. Dr. Parimelazhagan Thangaraj
Professor and Head,
Department of Botany,
Bharathiar University, Coimbatore

Parimelazhagan Thangaraj
15/5/23

3. Dr. T. Muthukumar
Professor
Department of Botany,
Bharathiar University, Coimbatore

T. Muthukumar
15/5/2023

② IQAC Newsletter prepared.

Shilpa
IQAC Coordinator.

IQAC Annual Meeting 2022-2023

The annual meeting of IQAC was conducted on 15.05.23 through blended mode using Google Meet App at 3.00 pm. Mrs. P. Amirtham, Assistant Professor in BBA(CA) welcomed the gathering.

Dr. N. Rajeswari, Principal gave the presidential address. Dr. R. Angel Joy, Coordinator /c of IQAC Presented the consolidated report of the activities carried out for the academic year 2022-2023 highlighting the parameters of NAAC.

1. Submission of AQAR
2. Initiatives for Implementation of NEP/SEP
3. Faculty Development programmes & workshop
4. Calculation of co attainment under OBE with the support of training programmes.
5. Peer evaluation of new faculty members
6. New Programmes introduced.

The Following are the suggestions and recommendations:

1. To establish necessary Infrastructure facilities and Industry tie-ups with respect to Skill development courses.
2. Introduce AI related courses.
3. Encourage to register more number of online courses in Mooc/Swayam.
4. Publication to be enriched with the help of students Project.

5. Faculty members are encouraged to publish their manuscript only in Scopus indexed Journals.
6. Internship & Projects can be included in curriculum for all UG students.
7. Projects can be applied for the funding agencies.
8. Uniqueness of the department to be identified by each department.
9. To encourage the students to apply for national level examinations.
10. Descriptive feedback should be collected, analyzed and action taken report should be written.

R. Angel Joy
IQAC coordinator i/c

Rajeshwari N
Principal

External Experts

1. Dr. N. Ponpandian
Professor and Head of Nanoscience &
Technology, Bharathiar University
Coimbatore

N. Ponpandian
15/5/23

2. Dr. Parimelazhagan Thangaraj
Professor and Head
Department of Botany,
Bharathiar University, Coimbatore

Parimelazhagan Thangaraj
15/5/22

3. Dr. T. Muthukumar
Professor,
Department of Botany,
Bharathidasan University,
Coimbatore

T. Muthukumar
15/5/2023.

Members:

Dr. R. Angel Joy
Dr. C. Pushpalatha
Mrs. S. Shobana
Mrs. P. Amirtham
Dr. B. Karitha
Mrs. P. Karitha
Dr. F. Vaishnavi
Dr. K. Deepa
Dr. B. Rajalakshmi

R. Angel Joy
ABSENT
S. Shobana
P. Amirtham
B. Karitha
P. Karitha
F. Vaishnavi
K. Deepa
B. Rajalakshmi

Student Members:

1. J. Sri Vaishnavi
Research scholar (FT)
Department of English

J. Sri Vaishnavi

2. R. Priyadharshini
Research scholar (FT)
Department of Commerce

R. Priyadharshini

Experts

1. Prof. E. Ramganesb
Department of Educational Technology & Director
Institute for Entrepreneurship & Career Development
Director, Dean Dayal Upadhyaya KAUSHAL Kendra
Bharathidasan University, Tiruchirappalli

Online

2. Dr. J. Balan Jayalakshmi
Assistant Professor of Physics
PSGR Krishnammal college for women
Coimbatore.

Online